

**PLEASE PRINT LEGIBLY OR TYPE****ENTERPRISE ZONE BOARD****Enterprise Zone Business Registration Form (EZB-R) - For Calendar Year 2003****ORIGINAL – Return to State Board****COPY - Send to local UEA****COPY – Keep For Your Records**

A zone business that accesses at least one (1) tax credit or exemption shall submit to the State Enterprise Zone Board this verified summary of the amount of the tax credits and exemptions claimed by the business in 2003 **POSTMARKED NO LATER THAN JUNE 1, 2004**. If a zone business cannot comply with this date, it must apply for an extension to the State Enterprise Zone Board utilizing the approved EZB-E form **POSTMARKED NO LATER THAN JUNE 1, 2004**. If an extension is approved, this EZB-R registration form and fees must be submitted **POSTMARKED NO LATER THAN JULY 15, 2004**.

**THE INFORMATION ON THIS FORM IS CONFIDENTIAL ACCORDING TO IC 4-4-6.1-2.5**

FIRST TIME FILING Yes \_\_\_\_\_ No \_\_\_\_\_

**PART I – GENERAL INFORMATION (Please complete each section entirely)**

1. Name of Business \_\_\_\_\_
2. Mailing Address \_\_\_\_\_
3. City, State, Zip \_\_\_\_\_
4. Telephone Number \_\_\_\_\_
5. Zone Street Address, Zone City and Zip \_\_\_\_\_
6. Social Security Number or Federal Identification Number \_\_\_\_\_
7. Legal Business Form (check one):  
 “C” Corporation \_\_\_\_\_ “S” Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_
8. Average Level of Employment at the Zone Location During Calendar Year 2003 \_\_\_\_\_
9. Average Level of Employment of Zone Residents at the Zone Location During Calendar Year 2003 \_\_\_\_\_
10. Total Wages and Salaries at the Zone Location During Calendar Year 2003 \_\_\_\_\_
11. Total Wages and Salaries of Your Zone Resident Employees During Calendar Year 2003 \_\_\_\_\_
12. Number of Enterprise Zone Qualified Employee Certificates (IT-40QEC) Issued for the Calendar Year \_\_\_\_\_
13. Total New Jobs Created at the Zone Location During Calendar Year 2003 \_\_\_\_\_
14. Total New Jobs Filled by Zone Residents During Calendar Year 2003 \_\_\_\_\_

**PART II – TAX SAVINGS SUMMARY**

15. Total Inventory Tax Savings \_\_\_\_\_
16. Total Employment Expense Credit (from Part II, Schedule EZ) \_\_\_\_\_
17. Total Loan Interest Credit (from Schedule LIC, Attach Copy) \_\_\_\_\_
18. Total Tax Savings (sum of Lines 15 through 17) \_\_\_\_\_

**PART III – REGISTRATION FEE AND ELIGIBILITY**

19. Registration Fee \$\_\_\_\_\_ (If the total on Line 18, Part II, exceeds \$1,000, multiply the total on Line 18 by .01) and remit the registration fee with the original EZB-R form to:

**STATE ENTERPRISE ZONE BOARD, INDIANA DEPARTMENT OF COMMERCE, ONE NORTH CAPITOL, SUITE 600, INDIANAPOLIS, IN 46204-2288**

In 2004 a zone business is required by law to use all its tax-saving incentives, except for the registration fee, for its property (including reinvestment in inventory) or employees in the zone. In addition to the registration fee paid under (a)(4) of IC 4-4-6.1-2, each zone business that receives a credit under this chapter shall assist the urban enterprise association in an amount determined by the legislative body of the municipality in which the zone is located. If a zone business does not assist an urban enterprise association, the legislative body of the municipality in which the zone is located may pass an ordinance disqualifying a zone business from eligibility for all credits or incentives available to zone businesses.

20. Financial Compliance to the local Urban Enterprise Association \$\_\_\_\_\_
21. New Capital Investment in Enterprise Zone for the 2003 Calendar Year:  
 A. Building Renovation or Improvements \$\_\_\_\_\_ B. New Equipment \$\_\_\_\_\_  
 C. Reinvestment in Inventory (Attach Inventory Valuation Worksheet) \$\_\_\_\_\_
22. Total Increased Zone Resident Employee Wages and Salaries or Other Compensation for 2003 Calendar Year \$\_\_\_\_\_

23. Total: (Sum of Lines 19, 20, 21A, 21B, 21C, and 22) \$\_\_\_\_\_
- (The sum of all lines in Part III must equal or exceed the amount in Part II, Line 18 to avoid disqualification from eligibility of enterprise zone incentives.)**

*Under penalties of perjury, I declare that I have examined this form, including accompanying schedules, and to the best of my knowledge and belief, it is true, correct, and complete.*

Corporate/Firm Officer Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Corporate/Firm Officer Printed Name \_\_\_\_\_

Preparer Address \_\_\_\_\_

Preparer Signature \_\_\_\_\_

Preparer Printed Name \_\_\_\_\_

Preparer Telephone Number \_\_\_\_\_

## EZB-R Instructions

### Part I General Information

- Line 1:** Enter legal name of the business  
**Line 2:** Enter the mailing address of the business  
**Line 3:** Enter the city, state and zip code of the business  
**Line 4:** Enter the business telephone and fax number (including area code)  
**Line 5:** Enter the address of the business location in the enterprise zone or inventory location  
**Line 6:** Enter the Social Security number or the federal identification number of the business  
**Line 7:** Check the appropriate organizational form of the business

- Line 8:** List the total number of employees at the zone location on the 15th day of each month, add the column, divide by 12 and enter the number on line 8

**Example for line 8:**

Date	Employees
January 15	30
February 15	30
March 15	30
April 15	30
May 15	30
June 15	45
July 15	45
August 15	45
September 15	25
October 15	25
November 15	30
December 15	30
Year Total	395

$$395 \div 12 = 32.9$$

Enter 32.9 on line 8

- Line 9:** List the total number of zone residents employed at the zone location on the 15th day of each month, divide the resulting figure by 12 and enter the number on line 9 (*see example in line 8 instructions*). **Every participating business must complete this line, even if your business does not utilize the hiring tax credits.**  
**Line 10:** Enter the total of all wages and salaries paid at the zone location for the calendar year for which you are filing  
**Line 11:** Enter the total wages and salaries paid to zone resident employees at the zone location for the calendar year for which you are filing  
**Line 12:** Enter the total number of Enterprise Zone Qualified Employee Certificates (IT-40QEC) issued for the calendar year for which you are filing  
**Line 13:** Enter the total number of new jobs created at the zone location during the calendar year for which you are filing  
**Line 14:** Enter the total number of new jobs filled by zone residents during the calendar year for which you are filing

### Part II Tax Savings Summary

**If you are a new business or have no tax savings to report for the calendar year for which this form applies, please skip to Part III of this form.**

- Line 15:** Enter the total inventory tax savings (2003 assessment payable 2004) at the zone location, from the EZ-1 form  
**Line 16:** Enter the employment expense credit amount from Schedule EZ  
**Line 17:** Enter the loan interest credit amount from Schedule LIC  
**Line 18:** Add the amounts in Lines 15-18 and enter amount

### Part III Registration Fee and Eligibility

- Line 19:** If the total on line 18, Part II exceeds \$1,000, multiply the amount by .01 and enter that amount on this line. If a zone business receives tax-saving incentives in excess of \$1,000 in any year, the business **MUST** pay an annual registration fee of one (1) percent of its tax savings to the STATE ENTERPRISE ZONE BOARD, or be denied credits and incentives and disqualified from further participation according to IC 4-4-6.1-2.5. **REMIT THE AMOUNT ON THIS LINE WITH THE ORIGINAL EZB-R TO: State Enterprise Zone Board, One North Capitol, Suite 600, Indianapolis, IN 46204-2288. You must still submit an EZB-R even if your business does not owe a registration fee!**  
**Line 20:** Multiply the amount on line 18, Part II of this form by the local UEA rate and enter that amount on this line (please contact the local UEA to determine the rate). **REMIT THE AMOUNT ON THIS LINE TO THE LOCAL UEA WITH A COPY OF THIS EZB-R**  
**Line 21:** New Capital Investment for the Calendar Year  
**A.** Enter the total dollar amount spent in the calendar year for zone business renovation and improvements at the zone location  
**B.** Enter the total dollar amount spent in the calendar year for new equipment at the zone location  
**C.** Enter the total increase in inventory from previous year for reinvestment in inventory – attach a copy of the Inventory Valuation for Incentive Reinvestment Worksheet  
**Line 22:** Enter the amount of zone resident employee wages for the calendar year that exceeds each taxpayer's base period qualified wages **AND/OR** the total dollar amount spent on employee training  
**Line 23:** Add lines 19, 20, 21A, 21B, 21C, and 22 enter that amount on this line

### Signature Lines

Corporate/firm officer must sign this form and print name below written signature. **Failure to sign and print name and title may delay processing and may result in your form being returned to you.** If someone other than the corporate/firm officer prepared this form, their name, signature, address and phone number are required.